

Success on the OAES

Online Assignment Entry System

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The OEAS: What to Expect

The Online Assignment Entry System (OAES) was developed to facilitate an improved check-your-knowledge environment which substantially increases student comprehension. The OAES allows you to validate your learned knowledge by recording your answers and providing the opportunity to make any corrections. The purpose of this paper is to instruct you on how to use this method of knowledge review.

For success on the OAES, please review the detailed instructions that follow to prepare for each of the graded assessments.

- OAES Process Overview
- Question Identification Key
- Procedure for Completing OAES checks

OAES Process Overview

The following process overview explains the basic flow of activity.

Stage	Description
1	Read the required material for the assigned module.
2	Work the examples and sample problems included with the reading. Complete work on the OAS Assigned Questions.
3	Take the timed OAES assessment check.
4	Review results in the Gradebook .
5	Make corrections in Microsoft Word using the format shown at the end of this document and submit to the designated Dropbox by the end of the module.
6	Your instructor will send notification when s/he completes grading.
7	Review your corrections and any solutions provided by the instructor.

OAES Question Identification Key

Each question is related to a specific activity from the textbook. All textbook problems are marked with symbols in front of each question to let you know where they can be found. For example, P# - #@.

This symbol	Indicates this....
P, Q, C	The first letter indicates if the question is a (P)roblem, (Q)uestion, or (C)ase type question.
# - #	<ul style="list-style-type: none">• The 1st # represents the chapter number where the assigned problem can be found• The 2nd # represents the problem number assigned.
@	The @ represents sub items identified within each problem as designated with a, b, c, and so on. For example: P1-29a is the 29th problem of Chapter 1 ; sub question a .

Procedure for Completing OAES Checks

Follow the steps below to complete the OAES.

Step	Action				
1	Answer each question found on the Mx OAES Assigned Questions page for the module as you would in all classes by preparing a Microsoft Word document. Some students use the Excel templates provided by the publisher for select exercises or problems.				
	<table border="1"><thead><tr><th>If...</th><th>Then...</th></tr></thead><tbody><tr><td>If you use Excel</td><td>You must transfer your work to Microsoft Word before sending to your instructor when submitting for corrections.</td></tr></tbody></table>	If...	Then...	If you use Excel	You must transfer your work to Microsoft Word before sending to your instructor when submitting for corrections.
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2	<p>Check that you have completed all of your work and when you are comfortable with your answers and believe they are correct, proceed to the next step.</p> <p>Do not open the OAES before you are finished with this step!</p> <ul style="list-style-type: none">• Students who open the OEAS for any reason and do not hit the submit button will receive a zero for that module's OAES homework.				
3	<p>Open your textbook or question list under the OAES to refer to each assigned question as you take the quiz to make sure you have a complete understanding of the OAES question.</p> <p>The OAES does not list the complete question as presented in the textbook or on the OAES tab. Therefore, having your material available will help you follow along.</p>				

4	<p>Go to the OAES Entry page for the Module you are in. Follow the instructions and take the OAES assessment for that unit.</p> <p>The OAES checks follow the assignments and ask questions directly relating to the assigned work. If you read the assigned material and work the provided examples as requested, you will have no problem answering these questions. The assessment will time-out after one hour so plan your time accordingly.</p> <p>Use this procedure until you answer each question. Note that various points are assigned based on the problem content.</p> <table border="1" data-bbox="321 554 1429 898"> <thead> <tr> <th data-bbox="321 554 667 590">If...</th> <th data-bbox="673 554 1429 590">Then...</th> </tr> </thead> <tbody> <tr> <td data-bbox="321 598 667 898">The question is an essay type</td> <td data-bbox="673 598 1429 898"> <p>You must make a valid attempt on any essay question within the OAES.</p> <p>Copy and paste something from the work you did.</p> <p>This is an audit feature of the OAES and failure to respond to these essay questions is grounds to reduce any earned grade to a zero.</p> </td> </tr> </tbody> </table>	If...	Then...	The question is an essay type	<p>You must make a valid attempt on any essay question within the OAES.</p> <p>Copy and paste something from the work you did.</p> <p>This is an audit feature of the OAES and failure to respond to these essay questions is grounds to reduce any earned grade to a zero.</p>
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5	<p>Print or copy the original OAES before completing the entry.</p> <p>This printed or pasted copy becomes very useful when submitting corrections (see Procedure for Submitting Corrections below).</p>				
6	<p>Be sure to select SUBMIT when you have finished the quiz.</p> <p>Do not close out of the OAES assessment without selecting Submit as this will cause your OAES submission to fail and you may possibly lose all points.</p>				
7	<p>Go into the Gradebook to see your initial OAES grade for the module.</p> <table border="1" data-bbox="321 1369 1429 1688"> <thead> <tr> <th data-bbox="321 1369 716 1404">If...</th> <th data-bbox="722 1369 1429 1404">Then...</th> </tr> </thead> <tbody> <tr> <td data-bbox="321 1413 716 1688"> <p>You complete your OAES</p> <ul style="list-style-type: none"> By day 6 of the module you are in and earn at least 50%... </td> <td data-bbox="722 1413 1429 1688"> <p><i>You have the option (not required) to submit corrections to the questions missed on the original OAES.</i></p> <p>According to the syllabus, students have until the end of class day 7 of the assignment module to submit corrections to the problems missed.</p> </td> </tr> </tbody> </table>	If...	Then...	<p>You complete your OAES</p> <ul style="list-style-type: none"> By day 6 of the module you are in and earn at least 50%... 	<p><i>You have the option (not required) to submit corrections to the questions missed on the original OAES.</i></p> <p>According to the syllabus, students have until the end of class day 7 of the assignment module to submit corrections to the problems missed.</p>
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Procedure for Submitting Corrections

Once the OAES is graded, research the questions you missed and find the correct answer in the readings. Contact your instructor if you encounter any roadblocks. It is your responsibility to correct your work in order to receive the additional points. In order to receive up to 100% of each homework question, you must do the following.

Step	Action				
1	Complete the OAES by Day 6.				
2	Check the gradebook for any questions missed.				
3	Use the printed result from the initial OEAS effort for a reference to find the correct answers.				
4	<p>Submit corrections in Microsoft Word or in an RTF format showing both the</p> <ul style="list-style-type: none"> original answer and the correction. <p>You must show your work and identify the correct answer. If the instructor cannot easily find the correct answer, no credit will be given.</p> <table border="1" data-bbox="321 926 1430 1083"> <thead> <tr> <th>If...</th> <th>Then...</th> </tr> </thead> <tbody> <tr> <td>The question is a True/False question</td> <td>You must show <i>where</i> the answer is located or show exactly <i>how</i> they arrived at the answer. Just providing the opposing answer is not acceptable.</td> </tr> </tbody> </table>	If...	Then...	The question is a True/False question	You must show <i>where</i> the answer is located or show exactly <i>how</i> they arrived at the answer. Just providing the opposing answer is not acceptable.
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5	Save the file with your last name appearing first in the file name.				
6	Submit corrections to the appropriate Dropbox by the last day of the module. Late corrections will not be accepted for any reason. Absolutely no points will be awarded for any reason on late corrections.				
7	<p>Your Instructor will grade the corrections within a few days of the close of the module and make comments on the submitted corrections. The solution to any problem still found incorrect will be provided.</p> <p>Note: this is the only way solutions will be provided to you.</p>				
8	In addition, instructors will indicate if you got the answer correct and show the credit awarded. The additional points received for these corrections will appear in the Gradebook under the OAES Corrections column for the module.				

Sample correction on next page!

Sample Correction Paper

Module 3 OAES Corrections

Joe Schmoe (file name is: Schmoe_J_M3 Corrections.doc)

Notice: The file name begins with the student's last name.

Question 7 (P1-3) Revised Answer: "C"

EXPLANATION: Interest expense is calculated by multiplying \$100,000 by 15%.

Question 11 (P2-6a) revised answer: "B"

EXPLANATION:

Operating Activities

Net Income.....	\$120,000
Depreciation expense.....	45,000
Increase in Accounts Receivable...<15,000>	
Decrease in Accounts Payable.....	<u>7,000</u>
.....	\$ 157,000

Question 19 revised answer: "True"

EXPLANATION: Yes, Depreciation expense is added back to Net Income because Net Income had been reduced by that amount to get to the present Net Income amount.

Since Depreciation Expense is a non-cash expense, we need to add it back to properly determine "Net Cash Flow from Operating Activities" (page XXX of our textbook).